

HEIDS/J-LIS Inappropriate Use Investigation Process

Update for HEIDS members

Revisions

The document has been revised following comments. There are few major changes from the previous version but the following have been incorporated.

- Recognition and recommendations relating to those institutions that may wish to handle their own investigation as well as collaborate with others on associated requirements such as training
- Some strengthening of the link to the ACPO guidelines early in the document, including highlighting the risks associated with using untrained staff for critical activities, etc.
- A new version of the J-LIS appendix following advice from Masons, Solicitors

FE consultation

A copy of the current draft has been passed to various representatives within the FE IT sector seeking their views on agreement or otherwise for a single document across both HE and FE and consideration of how to seek management buy-in within the FE sector in parallel with our next steps within the HE sector.

HEIDS agenda items

Key points for consideration at the HEIDS meeting of the 29 June include –

- Final comments on the document
- Clarification of recommendation for next step – approach to University Scotland Secretaries Group or Universities Scotland Executive, etc?
- Consideration of further development regarding supplementary guidance on server and other issues
- Marketing issues

So far the document has received various comments strongly in support of our work and also a wish to see it reach a broader audience. FE liaison has been picked up already as described above. It has also been suggested from a number of sources that we might present the work through UCISA in order to reach and raise awareness among IT management on a national basis. J-LIS will of course be happy to also promote the work.

- Other issues?