Higher Education Information Directors in Scotland (HEIDS)

Monday 24th June 2019 – University of Glasgow
DRAFT Minutes

Present		
Alan O'Neill	Glasgow Caledonian University	AO
Andy McCreath	HEFESTIS	AM
Anna Phelan	University of Glasgow	AP
Brian Henderson – Chair	University of Aberdeen	BH
Bruce Rodger	University of Strathclyde	BR
Chris Edwards	University of Glasgow	CE
Dr Jonathan Monk – Vice Chair	University of Dundee	JM
Graham Millar	University of Stirling	GM
Jason Miles-Campbell	JISC	JMC
Mark Cockshoot	Heriot Watt University	MC
Mark Johnston	University of Glasgow	MJ
Michael McLaughlin	APUC	MM
Mike Whyment – Secretary	University of Aberdeen	MW
Norice Bain – Note Taker	UCSS	NB

Apologies	
Angus Warren	APUC
Caroline Cochrane	Royal Conservatoire Scotland
Catherine McMillan	University of Strathclyde
David Beards	SFC
David Telford	University of Stirling
Dean Drew	University of St Andrews
John Maher	UHI
Kenji Lamb	CDN
Kris Getchell	Fife College
Mike McDonald	UHI
Murray Elliot	SRUC
Scott Matthew	Robert Gordon University

1. **Welcome and apologies**
   BH welcomed the group. As there were several apologies received at short notice, BH proposed a shorter meeting and to finish at lunch, which was agreed by the group. BH thanked Mark Johnston for hosting and asked that apologies are passed to his researcher for cancelling their presentation.

2. **Minutes of Previous Meeting and Actions/Matters Arising.**
   Previous minutes were confirmed as accurate and the action tracker has been updated on previous actions.

As part of an update regarding a UCISA Leadership Council which he had attended by Skype, BH advised regulations on Digital Accessibility come into play in September 19.
[Action: BH will share presentations on Digital Accessibility when they are available]

Other aspects of the Leadership Council update included:

- Leadership Council is intended to be focal point of UCISA relationship with members
- Discussion about the UCISA relationship with JISC.
- HEIDS relationship with UCISA and the flat start to this.
- Feedback on the Leadership Conference 19 was that the event was well organised and showed the softer side of the role.
- A suggestion regarding the resurrections of HEITS survey – Deborah Drew took an action on whether HEITS would be resurrected.

MC asked why HEIDS are not listed on UCISA's members list**. [Action: MW will formally ask UCISA to put HEIDS on UCISA.AC.UK]**

3. **HEFESTIS**
For this part of the meeting BH passed the Chair to JM to avoid conflict of interest as BH is the Chair of HEFESTIS.
AM gave an update on the proposal following the JISC communication issues and requests to HEFESTIS to respond on behalf of the sector. A draft paper on HEFESTIS Sectoral Representation was produced and feedback requested. Feedback from colleges was that the reporting element is not particularly onerous, but they do have concerns over the funding. Scot Govs - Cyber Resilience Unit were supportive and enthusiastic to have one sectoral point to liaise with. A consensus is required to take the proposal forward.
JM summarised the feedback from universities, some were not in favour but there was no outright objection. Overall the members were positive around the proposal however non members expressed concerns.
AM asked if it was worth pursuing the non-members to understand concerns. The group agreed this would be worthwhile. **[Action: AM to contact non-member institutions with a view to meet with AM and JM to understand their concerns with the HEFESTIS proposal.]**

4. **JISC Update**
JMC advised they have two areas they are working on, which are, how do JISC do comms and Culture and Engagement. Changes being put into place in these areas are:
> JISC are reviewing their appetite for actively generating media coverage
> Formalised Risk assessments
> More robust plans for press releases
> They will not seek to represent the sector and need to be mindful of this
> Establish process for engagement for any press releases
> Adopt a major incident process
> All data in reports will already be in the public domain
> Longer approval times for copy within Jisc
> Set up a CIO group within UCISA ensuring key spokes people are in place.

BH commented that Jisc not engaging with Radio 4 was disappointing and felt that an opportunity had been missed here. JMC advised it was felt engagement would compound the issue.

BH asked what the current level of security and monitoring over value for money from Jisc. JMC advised there is a board meeting on 25th June where SFC funding for Jisc will be discussed.

5. **End User Computing Group**
BR advised there were 21 attendees and a good representation from across the sector. There is a huge amount of commonality mainly Microsoft focussed, other areas were Licencing, Cyber Essentials, Co management, Hardware Lifecycle.
It was agreed that this was a useful forum and the group will meet twice per year going forward. There are now 2 technical subgroups BR suggested reference is made to the groups on HEIDS.ac.uk. **[Action: MW to add information on the End User Computing group and HEIDS-IS to HEIDS.ac.uk.]**

BH commented that this sounded like a very successful meeting and thanked BR for taking this forward.

6. **UCISA and Potential Areas for Collaboration.**
Learner Analytics and Digital Spaces were stood down as areas for collaboration. Fraser Muir will present on Digital Skills, and give an update on case studies at the next meeting. JM suggested inviting SCHOMS to present on what's innovative in learning spaces.

There was agreement from the group to have presentations from JISC and UCISA at future meetings and for members to showcase their innovations with the group. **[Action: MW to invite SCHOMS, JISC and UCISA to present at future meetings.] [Action: ALL inform MW if you have any innovations, within your institution, you wish to showcase at future meetings.]**

7. **Report from Groups**
Information Security Sub Group
CE provided the update for this group. The group last met in Feb 19 in Glasgow.
There are common themes within the group including:
- what is happening with the UCISA online Security Awareness Training.
- eramba – some institutions are looking at this open source compliance software for Governance Risk and Assurance
The date of the next meeting is TBA and will be hosted by Napier University.

APUC
MM asked the group if there was interest in a collaborative Gartner membership and will also be pursuing appetite for a collaborative MATLAB licence.

Universities Scotland
[Action: BH will circulate the minute from the last USET/US meeting.]

JISC
Janet Access programme is on plan to be implemented in Summer 2020.
New Services include SPLUNK – Networking Security and Data Analysis at 40% discount.
JISC security Conference in Newcastle on 5-6 Nov, the event is free to attend, booking now open online.

CRC Programme
The programme will come to an end in July. A SharePoint site hosting Cyber-Resilience materials will be launched this month. There is a Cyber Escape Room competition running in Sep/Oct with assistance from CDN – contact kenji.lamb@cdn.ac.uk to register interest in the competition.

Collaboration Catalyst
Good interest has been received for all of the proposed shared services. Workshops will be arranged for interested parties to attend to shape the services.
NB suggested some clarity would be beneficial on what changes need to be made to make digital content "accessible". BH advised the presentation from UCISA may have some concrete evidence of this which he hopes to be able to share. AO advised there may be useful information on SOCTIM on digital accessibility.

AOCB
MW asked the group if there was any benefit in not having the meeting on a Friday. As the next meeting is already scheduled, the group agreed to move future HEIDS to a Friday after the September meeting.

For future meetings a meeting request will be issued which delegates are asked to respond to confirming attendance or otherwise, this will help with catering and help avoid food waste. **[Action: ALL to confirm attendance to future meetings via the meeting request which will be issued, if you are unable to attend please consider sending a delegate.]**

Next Meeting: 19th September 2019, University of Stirling.